

WOODBINE PORT AUTHORITY

Meeting Minutes January 26, 2015

Present: William Pikolycky, Chairman
Jeff Doran, Vice Chairman
Cliff Anderson, Board Member
Michael Benson, Board Member
John Sturm, Board Member
Michael Donohue, Solicitor
Dennis Yap, DY Consultants (via teleconference)
Wayne Rumble, Airport Maintenance Manager
Melissa Rodriguez, Secretary

Absent: N/A

Meeting Called to Order at 5:02 p.m.

TOPIC

DISCUSSION/ACTION

I. Approval of Minutes 12-22-2014

Minutes were approved for the meeting held on December 22, 2014 without corrections.

Motion by: C. Anderson

2nd: M. Benson

Roll Call: C. Anderson – Yes

M. Benson – Yes

J. Doran – Yes

W. Pikolycky – Yes

J. Sturm – Yes

II. Unfinished Business:

A. MedEvac/Keystone Helicopter

A teleconference was held between MedTrans (formerly known as MedEvac), the Port Authority Board and DY Consultants. MedTrans is proposing to construct a temporary facility to house their operations. This would be a short term project only. There have been discussions in previous meetings where they would be interested in constructing more permanent facilities, which would involve possibly demolishing current hangars. They would like to construct the short term facility by April 1st. A drawing was provided to the board that depicted the area where the temp facility would be located. Discussions also included the need for electric, water and septic (all of which MedTrans would be prepared to pay the costs). After much discussion, the current drawing that was provided could be revised as needed. DY expressed concerns in regards to the temp facility being located on the new ramp area. They also brought up questions in regards to road access. The FAA would need to be included in these discussions. Overall, MedTrans is looking to construct a permanent facility sometime in the future and would like to relocate their operations to Woodbine Airport. DY and MedTrans agreed to discuss further and

WOODBINE PORT AUTHORITY

Meeting Minutes January 26, 2015

will be talking tomorrow at 2 pm. The Board requested that MedTrans submit a letter of intent to the Port Authority.

B. Review of Grants

See monthly status reported submitted by DY Consultants via email and reviewed by Dennis Yap via teleconference.

Item #5 - No report.

C. Delinquent Tenants

In regards to Mr. Hartley, he submitted a check today in the amount of \$300.00. He continues to be delinquent. Mr. Donohue will be sending him a letter.

In regards to Mr. Roddy, Mr. Donohue is still working on this.

In discussing Over Under Aviation, no payment has been received. Mr. Donohue will send a letter.

In discussing the H. Degan matter, Mr. Donohue has talked to the trustee and it appears that a new buyer is looking to purchase the hangar. If this goes through, an assignment will need to be drafted. This should occur sometime during the 3rd week in February.

D. FAA/ Shared Services

To be discussed in closed session.

III. New Business:

A. Resolution: Adopt 2015 Budget

A motion was made and approved to adopt the WPA 2015 Budget (**Resolution #01-2015**).

Motion by: J. Doran

2nd: J. Sturm

Roll Call: C. Anderson – Yes

M. Benson – Yes

J. Doran – Yes

W. Pikolycky – Yes

J. Sturm – Yes

IV. Airport Maintenance Report

See report submitted by Wayne Rumble for the period covering 12/20/2014 through 01/23/2015.

V. Treasurer's Report

A motion was made and approved to pay WPA invoices as presented by the Treasurer.

Motion by: C. Anderson

2nd: J. Doran

WOODBINE PORT AUTHORITY

Meeting Minutes January 26, 2015

Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

VI. Audience Participation

None.

VII. Closed Session

A motion was made to enter into closed session at 6:07 p.m.

Motion by: J. Doran
2nd: J. Sturm
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

A motion was made to exit closed session at 6:28 pm.

Motion by: C. Anderson
2nd: J. Doran
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

VIII. Motion to Adjourn at 6:29 p.m.

Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

Minutes respectfully submitted by:

Melissa Rodriguez, Secretary