

WOODBINE PORT AUTHORITY

Meeting Minutes 2/22/2016

Present: William Pikolycky, Chairman
Jeff Doran, Vice-Chairman
John Sturm, Board Member
Cliff Anderson, Board Member
Michael Benson, Board Member
William Blaney, Solicitor
Dennis Yap, Engineer
Wayne Rumble, Airport Maintenance Manager
Melissa Rodriguez, Secretary

Absent: N/A

Meeting Called to Order at 5:00 p.m.

TOPIC

DISCUSSION/ACTION

I. Reorganization:

A. Reorganization Resolutions -

- **Designation of Chairman:**
William Pikolycky
(Resolution #01-2016)
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes
- **Designation of Vice-Chair:**
Jeff Doran
(Resolution #02-2016)
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes
- **Appointment of Secretary/
Treasurer:**
Melissa Rodriguez
(Resolution #03-2016)
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes
- **Official Signatories:**
Chair, Vice-Chair, Secretary/Treasurer
(Resolution #04-2016)
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes

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J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

- **Official Depository:** **(Resolution #05-2016)**
Crest Savings Bank
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

- **Official Newspapers:** **(Resolution #06-2016)**
Press of Atlantic City, Herald & Gazette
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

- **Appointment of Solicitor:** **(Resolution #07-2016)**
Blaney & Karavan
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

- **Appointment of Engineer:** **(Resolution #08-2016: Tabled)**

- **Appointment of Auditor:** **(Resolution #09-2016)**
Ford, Scott & Associates
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

- **Schedule of Meetings** **(Resolution #10-2016)**
Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

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▪ **Cash Management Plan**

(Resolution #11-2016)

Motion by: M. Benson
2nd: C. Anderson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

II. Approval of Minutes 1-25-2016

Minutes were approved for the meeting held on January 25, 2016 without corrections.

Motion by: C. Anderson
2nd: J. Sturm
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

III. Unfinished Business:

A. Review of Grants

See monthly status reported submitted by DY Consultants, and reviewed by Dennis Yap with the Board.

B. Delinquent Tenants

It was reported that Mr. Roddy is proposing to pay \$1000.00 a month until his full balance is paid off. The Board agreed with these terms. Mr. Weinberg will draft a memorandum of understanding with Mr. Roddy with the first payment due upon execution.

A motion was made to enter into a settlement agreement with Mr. Roddy.

Motion by: J. Sturm
2nd: J. Doran
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

In regards to Mr. Hartley, the last check that he presented for payment for his hangar rent has been returned by the bank due to insufficient funds. A letter will be sent to him.

Mr. Rumble reported that there is currently one vacant hangar at the airport and no interest has been expressed to date.

C. MedTrans Helicopter

A company (Men & Machines) has been hired to start the site work.

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- D. **G-2 Lease** A proposal was received to create three separate leases. The Port Authority prefers not to have three separate leases.
- E. **Indoor/Outdoor Sports Facility** A presentation was given by Mr. Mark Garvey, Nenad Gorgiev and Ed Bixby in regards to their proposal to construct an indoor/outdoor sports facility at the airport. The Board had several questions (i.e. usage, employment, etc.). These individuals were advised of the requirements for constructing (i.e. escrow account, appraisals, FAA guidelines, and Pinelands). Dennis Yap will prepare them a checklist accordingly.
- IV. **New Business:** None
- V. **Airport Maintenance Report** See report submitted by Wayne Rumble.

Mr. Rumble reported that the conference room outside door needs to be replaced. Quotes have been received. W. Salvesen's quote came in the lowest; therefore the Board agreed that Mr. Salvesen will complete the project to fix the door at a cost not to exceed \$800.00.
- VI. **Treasurer's Report** A motion was made and approved to pay WPA invoices as presented by the Treasurer.
Motion by: C. Anderson
2nd: J. Doran
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes
- VII. **Audience Participation** None
- VIII. **Motion to Adjourn at 6:23 p.m.** *Motion by: C. Anderson*
2nd: M. Benson
Roll Call: C. Anderson – Yes
M. Benson – Yes
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

Minutes respectfully submitted by:

Melissa Rodriguez, Secretary