

# WOODBINE PORT AUTHORITY

Meeting Minutes February 23, 2015

**Present:** William Pikolycky, Chairman  
Jeff Doran, Vice Chairman  
Cliff Anderson, Board Member  
Michael Benson, Board Member  
John Sturm, Board Member  
Michael Donohue, Solicitor  
Wayne Rumble, Airport Maintenance Manager  
Melissa Rodriguez, Secretary

**Absent:** Dennis Yap, DY Consultants

**Meeting Called to Order at 5:00 p.m.**

## TOPIC

## DISCUSSION/ACTION

### I. Reorganization:

#### A. Reorganization Resolutions -

- **Designation of Chairman:**  
*William Pikolycky*  
**(Resolution #03-2015)**  
*Motion by:* M. Benson  
*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
- **Designation of Vice-Chair:**  
*Jeff Doran*  
**(Resolution #04-2015)**  
*Motion by:* M. Benson  
*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
- **Appointment of Secretary/  
Treasurer:**  
*Melissa Rodriguez*  
**(Resolution #05-2015)**  
*Motion by:* M. Benson  
*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
- **Official Signatories:**  
*Chair, Vice-Chair, Secretary/Treasurer*  
**(Resolution #06-2015)**  
*Motion by:* M. Benson  
*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes

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W. Pikolycky – Yes  
J. Sturm – Yes

- **Official Depository:**  
*Crest Savings Bank*  
**(Resolution #07-2015)**  
Motion by: M. Benson  
2<sup>nd</sup>: J. Sturm  
Roll Call: C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
  
- **Official Newspapers:**  
*Press of Atlantic City, Herald & Gazette*  
**(Resolution #08-2015)**  
Motion by: M. Benson  
2<sup>nd</sup>: J. Sturm  
Roll Call: C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
  
- **Appointment of Solicitor:**  
*Michael Donohue*  
**(Resolution #09-2015)**  
Motion by: M. Benson  
2<sup>nd</sup>: J. Sturm  
Roll Call: C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
  
- **Appointment of Engineer:**  
*DY Consultants*  
**(Tabled)**
  
- **Appointment of Auditor:**  
*Ford, Scott & Associates*  
**(Resolution #10-2015)**  
Motion by: M. Benson  
2<sup>nd</sup>: J. Sturm  
Roll Call: C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
  
- **Schedule of Meetings**  
**(Resolution #11-2015)**  
Motion by: M. Benson  
2<sup>nd</sup>: J. Sturm  
Roll Call: C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
  
- **Cash Management Plan**  
**(Resolution #12-2015)**  
Motion by: M. Benson

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*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes

## II. Approval of Minutes 1-26-2015

Minutes were approved for the meeting held on January 26, 2015 without corrections (including the minutes of the closed session that was held on this date).

*Motion by:* M. Benson  
*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes

## III. Unfinished Business:

### A. Review of Grants

See monthly status reported submitted by DY Consultants via email.

Item #5 – There was a question in regards to the change order and why the NJDOT declined the request. It appears that it may have been rejected because it was considered to be in the scope of work. The work for this project must get done by 4/15. DY needs to address this as soon as possible. DY is planning to set up a meeting with the contractor to negotiate the change order details. NJDOT will be invited to this meeting.

### B. MedTrans Helicopter

See DY monthly status report.

The FAA has concerns with the locations for both the short term and long term plans. They also have concerns in regards to the long term plan specifically pertaining to the historical nature of the commercial hangars that are proposed to be demolished. A lot of the details still need to be worked out. DY and MedTrans have been working with the FAA. The process should take about 90 days.

### C. Delinquent Tenants

In regards to Mr. Hartley, he submitted a check today in the amount of \$600.00. He continues to be delinquent.

In regards to Mr. Roddy, he has been served an informational subpoena and he has a few more days to complete.

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In discussing Over Under Aviation, no payment has been received. Mr. Donohue has sent them a letter.

In discussing the H. Degan matter, Mr. Donohue reported the he has been contacted by Mr. Dave Dempsey who has purchased the hangar. Mr. Dempsey is looking for an official assignment. Mr. Donohue will work on getting the assignment completed.

**D. FAA Correspondence**

Mr. Donohue reported that the WPA has until the end of the week to respond to the FAA with a counter offer in regards to the F450 truck. He is recommending the offer to be \$12,000. Gentilini Ford quoted the current truck value to be approximately \$6000.00. Mr. Donohue will prepare a letter to send to the FAA.

**IV. New Business**

None.

**V. Airport Maintenance Report**

See report submitted by Wayne Rumble for the period covering 1/24/2015 through 2/20/2015.

**VI. Treasurer's Report**

A motion was made and approved to pay WPA invoices as presented by the Treasurer.

*Motion by:* J. Doran  
*2<sup>nd</sup>:* C. Anderson  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes

**VII. Audience Participation**

None.

**VIII. Motion to Adjourn at 6:15 p.m.**

*Motion by:* C. Anderson  
*2<sup>nd</sup>:* M. Benson  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes

***Minutes respectfully submitted by:***

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***Melissa Rodriguez, Secretary***