

WOODBINE PORT AUTHORITY

Meeting Minutes 3/28/2016

Present: William Pikolycky, Chairman
John Sturm, Board Member
Cliff Anderson, Board Member
Kyle Weinberg, Solicitor
Wayne Rumble, Airport Maintenance Manager
Melissa Rodriguez, Secretary

Absent: Jeff Doran, Vice-Chairman
Michael Benson, Board Member
Dennis Yap, Engineer

Meeting Called to Order at 5:10 p.m.

TOPIC

DISCUSSION/ACTION

I. Approval of Minutes 2-22-2016

Minutes were approved for the meeting held on February 22, 2016 without corrections.

Motion by: J. Sturm

2nd: C. Anderson

Roll Call: C. Anderson – Yes

M. Benson – Absent

J. Doran – Absent

W. Pikolycky – Yes

J. Sturm – Yes

II. Unfinished Business:

A. Review of Grants

See monthly status reported submitted by DY Consultants, and reviewed by Sagarika Sah via telephone with the Board.

B. Delinquent Tenants

Mr. Weinberg reported that Mr. Roddy has a consent agreement to pay \$1000.00 per month until the balance is paid in full. Mr. Weinberg will send a copy of the agreement to the Port Authority secretary to be filed.

In regards to Mr. Hartley, the payment presented for the month of January was returned by the bank due to insufficient funds. A letter was sent to Mr. Hartley advising him of this. Mr. Weinberg also called Mrs. Hartley today, and she said that she would be making a payment tomorrow. From this date forward, no regular checks will be accepted as payment as there has been a history of checks being returned due to insufficient funds. All future payments must be made by money order, cashier's check or cash only.

C. MedTrans Helicopter

See DY monthly status report. Mr. Rumble reported that the septic system has been installed at the site.

WOODBINE PORT AUTHORITY

Meeting Minutes 3/28/2016

- III. **New Business:** None
- IV. **Airport Maintenance Report** See report submitted by Wayne Rumble which covers the period of 2/23/2016 through 3/25/2016.
- Mr. Rumble reported that as of May 1st, there will be two vacant hangars at the airport. He will continue to see if there is any interest from those who are currently on the hangar waiting list.
- V. **Treasurer's Report** A motion was made and approved to pay WPA invoices as presented by the Treasurer.
- Motion by:* C. Anderson
2nd: J. Sturm
Roll Call: C. Anderson – Yes
M. Benson – Absent
J. Doran – Absent
W. Pikolycky – Yes
J. Sturm – Yes
- VI. **Audience Participation** None
- VII. **Motion to Adjourn at 5:40 p.m.**
- Motion by:* C. Anderson
2nd: J. Sturm
Roll Call: C. Anderson – Yes
M. Benson – Absent
J. Doran – Absent
W. Pikolycky – Yes
J. Sturm – Yes

Minutes respectfully submitted by:

Melissa Rodriguez, Secretary