

# WOODBINE PORT AUTHORITY

## Meeting Minutes 4/25/2016

**Present:** William Pikolycky, Chairman  
Jeff Doran, Vice-Chairman  
John Sturm, Board Member  
Cliff Anderson, Board Member  
Michael Benson, Board Member  
Kyle Weinberg, Solicitor  
Kan Liu, DY Consultants  
Sagarika Sah, DY Consultants  
Gabe Rothauser, DY Consultants  
Wayne Rumble, Airport Maintenance Manager  
Melissa Rodriguez, Secretary

**Absent:** N/A

**Meeting Called to Order at 5:00 p.m.**

### TOPIC

### DISCUSSION/ACTION

**I. Approval of Minutes 3-28-2016**

Minutes were approved for the meeting held on March 28, 2016 without corrections.

*Motion by:* J. Sturm

*2<sup>nd</sup>:* C. Anderson

*Roll Call:* C. Anderson – Yes

M. Benson – Abstain

J. Doran – Abstain

W. Pikolycky – Yes

J. Sturm – Yes

**II. Unfinished Business:**

**A. Review of Grants**

See monthly status report submitted by DY Consultants. The status report was reviewed with the Board.

**B. Delinquent Tenants**

It was reported that Mr. Roddy did not make a payment this month. He is required to pay \$1000.00 per month until his balance is paid in full. Mr. Weinberg will send him a letter.

In regards to Mr. Hartley, Mr. Weinberg reported that he spoke to Mr. Hartley's wife and they will be sending a payment directly to him. Mr. Weinberg will then forward the check to the secretary.

**C. MedTrans Helicopter**

See DY monthly status report.

Invoices have been sent to MedTrans as reminders for payment of their land lease agreement and hangar lease. At this point they are considered to be on a month to month status. Leases have not been officially executed to date. This is at their request.

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- III. **New Business:** None
- IV. **Airport Maintenance Report** See report submitted by Wayne Rumble which covers the period of 3/26/2016 through 4/22/2016.
- Mr. Dempsey was in attendance and he reported that he has been working with Mr. Rumble in regards to the fuel purchases. The most recent fuel load was purchased from AvFuel. He will continue to research other avenues in order to get the best deal for the airport. There was also discussion in regards to the need to have liability insurance in relation to the fuel. This will be researched accordingly.
- V. **Treasurer's Report** A motion was made and approved to pay WPA invoices as presented by the Treasurer.
- Motion by:* J. Sturm  
*2<sup>nd</sup>:* C. Anderson  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes
- VI. **Audience Participation** None
- VII. **Motion to Adjourn at 6:09 p.m.**
- Motion by:* C. Anderson  
*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Yes  
W. Pikolycky – Yes  
J. Sturm – Yes

***Minutes respectfully submitted by:***

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***Melissa Rodriguez, Secretary***