

WOODBINE MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
April 27, 2015

The meeting was called to order by Chairman, William Pikolycky at 7:33 p.m.

Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the Atlantic City Press on March 9, 2015, and by posting a copy of said notice on the Lobby Bulletin Board, of the Borough Hall.

An audio recording of this Open Public Meeting is filed with the Secretary of the Board.

Roll Call was taken with the following members present:

William Pikolycky, Chairman
Vice-Chair Barbara Prettyman
Eduardo Ortiz, Board Member
Mary Helen Perez, Board Member
Enrique Rodriguez, Board Member

William Blaney, Solicitor
Bruce Graham, Engineer
Jim Gurdgiel, Plant Operator
Jack Lynch, Sewer Plant Operator
Monserrate Gallardo, Secretary/Treasurer

The following members and/or professionals were absent: None.

The Chairman led the Board to the Pledge of Allegiance.

Approval of the Minutes of March 23, 2015:

1st Motion: Enrique Rodriguez 2nd Motion: Eduardo Ortiz

Approved: 5 Abstain: 0 Opposed: 0

UNFINISHED BUSINESS:

USDA/Sewer Study Status Update

Engineer Graham reported that there was nothing new, and that he was just waiting for information regarding the \$40,000.00 from the USDA grant application that had been submitted. He also stated that he was still in communications with the Department of Human Services regarding participation of the Woodbine Developmental Center. Chairman Pikolycky commented on this matter.

Water Tower Renovations

Engineer Graham reported that the water tower was complete, and were now in the process of having the antennas go back up without damage to the newly painted tower. He stated that he was waiting on some paperwork from the contractor. The change order was briefly discussed.

Chlorine Room – Flood Damage

Engineer Graham reported that he put together a preliminary estimate of the cost to fix the Chlorine Room, and hoped to put it out to bid soon. He stated that this would replace the chlorinator and also the electrical panel. Solicitor Blaney gave information regarding this matter. Engineer Graham stated that he had not yet heard back from the insurance company. Chairman Pikolycky questioned what should be expected next. Engineer Graham addressed his question. Solicitor Blaney recommended that an action naming everyone involved should be done if the insurance does not cover all the cost. Chairman Pikolycky questioned regarding a possible alarm system. Engineer Graham addressed his question, and stated he would follow up by the end of the week. A brief discussion was initiated regarding this matter.

ENGINEER'S REPORT:

Engineer Graham continued the meeting by reporting on road projects in certain parts of the Borough.

WATER OPERATIONS:

Jim Gurdgiel reported that an OSHA inspection was done, and he stated before the Board what was being done to comply with the inspection requirements. He explained that a DEP discharge permit inspection was also done. He stated that the back wash pond needed to be cleaned. He stated that a sixty (60) day plan of action was needed as of March 30, 2015. Chairman Pikolycky stated that the first thing needed to be done was to cut the grass and clean up the area. A discussion was initiated regarding this matter. Engineer Graham recommended that if Mr. Gurdgiel needed more time to meet OSHA requirements, that he should notify them.

SEWER OPERATIONS:

Mr. Lynch reported that the heaters had been turned off, and that this should bring the electrical cost down.

SOLICITOR'S REPORT:

Chairman Pikolycky questioned Mr. Blaney regarding any correspondence from AT & T. Mr. Blaney reported that he had not heard anything for approximately three (3) months now. The NJ Start forms that were sent from the Woodbine Developmental Center, and also requested from the Belleplain State Forest Representatives were discussed.

NEW BUSINESS:

At this time, Chairman Pikolycky initiated a discussion regarding current salaries for employee's Jose Gomez and Chuck Becica. Mr. Gurdgiel addressed his questions. Mr. Gurdgiel mentioned that Mr. Gomez had questioned the possibility of becoming a full-time employee with benefits. Insurance for Mr. Gomez was also discussed. Solicitor Blaney recommended that resolutions be done. A discussion was initiated as to what would be inserted in the resolution for each employee. After said discussion, a motion was made and seconded to approval the new salaries for each employee as follows:

Woodbine MUA Employee Salaries

Motion to Approve Resolution No. 06-2015:

A resolution to establish a salary set at \$12.00 per hour for Jose Gomez to be appointed as a full-time employee increasing his hours but not to exceed 40 hours per week with benefits as is designated for a full-time employee, yet giving him the option to opt out of the offered insurance if he so chooses, effective April 27, 2015:

1st Motion: Mary Helen Perez 2nd Motion: Vice-Chair Prettyman

Approved: 5 Abstain: 0 Opposed: 0

Motion to Approve Resolution No. 07-2015:

A resolution to establish a salary now set at \$18.00 per hour for Charles Becica effective April 27, 2015:

1st Motion: Eduardo Ortiz 2nd Motion: Enrique Rodriguez

Approved: 5 Abstain: 0 Opposed: 0

TREASURER'S REPORT:

Motion to pay bills:

1st Motion: Eduardo Ortiz 2nd Motion: Mary Helen Perez

Approved: 5 Abstain: 0 Opposed: 0

At this time, Chairman Pikolycky spoke regarding the giving of \$75.00 to the CMC Coast Guard Community Foundation. A motion was made and seconded to give said donation.

1st Motion: Mary Helen Perez 2nd Motion: Vice-Chair Prettyman

Approved: 5 Abstain: 0 Opposed: 0

SECRETARY'S REPORT:

The Secretary commented on an annual report received from the MEL JIF.

AUDIENCE PARTICIPATION: None.

BOARD MEMBERS:

At this time, Chairman Pikolycky requested a report listing Woodbine MUA inactive accounts. A brief discussion was initiated regarding this matter.

ADJOURNMENT:

1st Motion: Mary Helen Perez

2nd Motion: Enrique Rodriguez

Time: 8:12 pm

Approved: 5

Abstain: 0

Opposed: 0

Respectfully Submitted,

Monserrate Gallardo

Monserrate Gallardo,
Secretary/Treasurer