

# WOODBINE PORT AUTHORITY

## Meeting Minutes 5/23/2016

**Present:** William Pikolycky, Chairman  
Jeff Doran, Vice-Chairman  
John Sturm, Board Member  
Michael Benson, Board Member  
Kyle Weinberg, Solicitor  
Kan Liu, DY Consultants  
Wayne Rumble, Airport Maintenance Manager  
Melissa Rodriguez, Secretary

**Absent:** Cliff Anderson, Board Member

**Meeting Called to Order at 5:00 p.m.**

### TOPIC

### DISCUSSION/ACTION

**I. Approval of Minutes 4/25/2016**

Minutes were approved for the meeting held on April 25, 2016 without corrections.

*Motion by:* J. Sturm

*2<sup>nd</sup>:* M. Benson

*Roll Call:* C. Anderson – Absent

M. Benson – Yes

J. Doran – Yes

W. Pikolycky – Yes

J. Sturm – Yes

**II. Unfinished Business:**

**A. Review of Grants**

See monthly status report submitted by DY Consultants. The status report was summarized by Kan Liu and reviewed with the Board.

**B. Delinquent Tenants**

It was reported that Mr. Roddy did make a payment in the amount of \$2000.00 (which covered two months).

In regards to Mr. Hartley, Mr. Weinberg will follow up with a call. Mr. Hartley's rental status continues to be delinquent on a monthly basis. Late fees are being assessed accordingly.

**C. MedTrans Helicopter**

See DY monthly status report.

**III. New Business:**

**A. Hangar Vacancies**

Mr. Rumble reported that Hangar D-4 became vacant on 4/1/2016. There is possibly someone who would like to rent the hangar for a couple of months. The Board agreed that this would be okay as long as the month to month rate is assessed. He also reported that a couple other hangars will become vacant within the next few months. Hangar B-8 (\$325.00 per month) and Hangar D-5 (\$325.00 per month) will be vacant effective 6/1/2016. He will continue to solicit

# WOODBINE PORT AUTHORITY

## Meeting Minutes 5/23/2016

interest for these hangars and will contact those that are located on the hangar waiting list.

- B. RFQ's**
- The Chairman appointed a committee of three board members (Mr. Benson, Mr. Doran and Mr. Sturm) to review the RFQ's. The committee will report back at the next WPA meeting.
- IV. Airport Maintenance Report**
- See report submitted by Wayne Rumble which covers the period of 4/23/2016 through 5/20/2016.
- V. Treasurer's Report**
- A motion was made and approved to pay WPA invoices as presented by the Treasurer.
- Motion by: M. Benson*  
*2<sup>nd</sup>: J. Sturm*  
*Roll Call: C. Anderson – Absent*  
*M. Benson – Yes*  
*J. Doran – Yes*  
*W. Pikolycky – Yes*  
*J. Sturm – Yes*
- VI. Audience Participation**
- None
- VII. Motion to Adjourn at 6:00 p.m.**
- Motion by: M. Benson*  
*2<sup>nd</sup>: J. Sturm*  
*Roll Call: C. Anderson – Absent*  
*M. Benson – Yes*  
*J. Doran – Yes*  
*W. Pikolycky – Yes*  
*J. Sturm – Yes*

***Minutes respectfully submitted by:***

---

***Melissa Rodriguez, Secretary***