

WOODBINE PORT AUTHORITY

Meeting Minutes June 22, 2015

Present: William Pikolycky, Chairman
Jeff Doran, Vice Chairman
John Sturm, Board Member
Cliff Anderson, Board Member
Kyle Weinberg for Michael Donohue, Solicitor
Dennis Yap, DY Consultants
Wayne Rumble, Airport Maintenance Manager
Melissa Rodriguez, Secretary

Absent: Michael Benson, Board Member

Meeting Called to Order at 5:00 p.m.

TOPIC

DISCUSSION/ACTION

I. Approval of Minutes 5/18/2015

Minutes were approved for the meeting held on May 18, 2015 (regular and closed session) without corrections.

Motion by: J. Sturm

2nd: J. Doran

Roll Call: C. Anderson – Abstain

M. Benson – Absent

J. Doran – Yes

W. Pikolycky – Yes

J. Sturm – Yes

II. Unfinished Business:

A. Review of Grants

See monthly status reported submitted by DY Consultants and reviewed by Dennis Yap.

B. Delinquent Tenants

Mr. Weinberg reported as follows:

1. In regards to Mr. Roddy, a Motion to Enforce Litigant's Rights has been filed in order to force Mr. Roddy to reveal his assets or face arrest by the Court.
2. In regards to Mr. Hartley, he made payment towards his delinquent rent last week but is still in arrears. A notice is being sent to him stating that we are filing the Consent Judgment for eviction and back rent. He will have ten days to cure the default or we will request a warrant of eviction.
3. In regards to Over Under Aviation, a demand was sent certified mail to them with no response. A follow up letter is to be sent to them indicating that we will take the matter to Small Claims Court for collection if they do not pay.

It was also reported by the Secretary that MedTrans (who was formally Tenet), has not made a payment. They owe 4 months to date. An accounting and letter will be prepared and mailed to them requesting payment.

WOODBINE PORT AUTHORITY

Meeting Minutes June 22, 2015

C. MedTrans Helicopter

DY is currently working with MedTrans to incorporate the new proposed short-term plan into the long-term vision for the Airport. This is being done in conjunction with the Helicopter Parking Feasibility Study.

D. FAA Correspondence

On the issue of the FAA and the F-450, as directed by the Board, Dennis spoke with Steven Urlass from FAA about the possibility of WPA incorporating the amount for the F-450 into a future grant. In other words, the grant amount would be reduced by \$26,354.00. The FAA is receptive to this approach. However, the FAA is demanding the payment of \$1,405.54. The FAA indicates that this interest amount is calculated based on the Federal Current Value of Funds rate from 2004-2015. It appears to equate to a little more than a .05% rate of interest on the \$26,354. The FAA began with a demand of \$36,776.00 for the F-450. The FAA rejected a \$12,000 offer from WPA for the truck. The FAA indicates now that it will offset the next AIP grant by \$26,354 and, additionally, if the WPA doesn't pay the interest, it will "place current and future grants in jeopardy."

M. Donohue recommended that the WPA accept the FAA's current proposal; pay the interest of \$1405.54. and allow the AIP reduction of \$26,354.00. This is approximately \$10,000 below their initial demand and it frees up the truck and eliminates these issues. Accordingly, he recommends a motion to authorize the payment of \$1405.54 to the FAA for interest on the F-450 grant funds.

Motion by: J. Doran

2nd: J. Sturm

Roll Call: C. Anderson – Yes

M. Benson – Absent

J. Doran – Yes

W. Pikolycky – Yes

J. Sturm – Yes

We also need to, once again, provide the FAA with documentation that the insurance proceeds for the F-250 have been deposited in an interest bearing account and will be used to offset a future FAA grant.

E. Letter to Tenant – J.L.

Mr. Weinberg reported that a letter has been sent to Mr. Jack Lombardi telling him that he can't sleep on the conference room table or otherwise utilize the airport building for lodging purposes.

WOODBINE PORT AUTHORITY

Meeting Minutes June 22, 2015

- III. **New Business** None.
- IV. **Airport Maintenance Report** See report submitted by Wayne Rumble for the period covering 5/15/2015 through 6/19/2015.Y
- In regards to the AWOS ceilometer, DY will see if a grant can be obtained from the FAA to replace it. The cost of replacement is approximately \$20,000.
- In regards to discussions involving the terminal building deck awning, the Board approved a motion to purchase a new awning from the lowest bidder.
- Motion by:* J. Doran
2nd: J. Sturm
Roll Call: C. Anderson – Yes
M. Benson – Absent
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes
- V. **Treasurer’s Report** A motion was made and approved to pay WPA invoices as presented by the Treasurer.
- Motion by:* C. Anderson
2nd: J. Sturm
Roll Call: C. Anderson – Yes
M. Benson – Absent
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes
- VI. **Audience Participation** None.
- VII. **Motion to Adjourn at 5:35 p.m.** *Motion by:* J. Strum
2nd: J. Doran
Roll Call: C. Anderson – Yes
M. Benson – Absent
J. Doran – Yes
W. Pikolycky – Yes
J. Sturm – Yes

Minutes respectfully submitted by:

Melissa Rodriguez, Secretary