

**BOROUGH OF WOODBINE
WORKSHOP MEETING**

**JULY 16, 2015
7:30 P.M.**

Mayor Pikolycky called the Workshop Meeting to order and read the following statement, “Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying the Press and The Herald on January 20, 2015 and posting a copy of said notice on the Clerk’s bulletin board.”

Those present were: Mayor Pikolycky; Councilpersons Ortiz, Bennett and Perez. Also present were: Richard Tonetta, Borough Solicitor; Lew Conley, Borough Engineer and Lisa Garrison, Borough Clerk. Councilman Cruz arrived at 7:39 p.m.

Mayor Pikolycky called for the Pledge of Allegiance.

At this time Freeholder Hayes presented a plaque of appreciation the Borough of Woodbine being a part of the Coast Guard community.

Unfinished Business –

COAH - Mr. Tonetta indicated the complaint has been filed along with a motion for continued relief. It is scheduled to be heard in September. No objections have been received. A case management conference will be held with Judge Johnson on August 20th. The expert is providing a new updated report to show all the things that have occurred in the Borough since the last report. The expert will be focusing that the Borough is 90% Pinelands. Mr. Zumpino indicated since 2008 the Borough has participated in the NSP program and he will review how many homeowner rehabs and recaptured funds that have occurred. The point is the Borough is continuing to offer affordable home opportunities, which should show in the updated plan.

Trash & Recycling Collection Rules & Regulations - Councilman Bennett indicated the rules and regulations have been distributed via the tax bills. Ms. Garrison indicated the principle changes are to adhere to collection times and added regulations for grass cuttings.

Woodbine Manor Trash Litigation – Mr. Tonetta indicated the Appellate

Division upheld the decision of the superior court judge. The judgement was entered \$55,709 plus interest from the time of filing to the date the matter is paid. Mr. Tonetta indicated the original amount was incorrect and he will be recalculating it.

NJ DOT Award Pedestrian Safety and Bikeway Improvements – Mr. Conley indicated the grant is for a new bikeway along Webster to Monroe to connect to Heilprin and along to the Elementary School. There is also money available for bike racks and electronic crossing signs on De Hirsch and Webster.

Mr. Zumpino reported on the Open Space Grant for Phase I of the Cape May County Eco Park at Woodbine behind the Elementary School. Phase I will consist of trails, environmental interpretive improvements, kiosks and recreation equipment. This is part of a larger plan which consists of three (3) phases. A detailed analysis of the environmental conditions is being completed by the Stockton students which will be utilized by Mr. Graham in preparing the final design. The Vo-Tech students will be utilized to for computer drafting. The Green Team, as part of the Borough’s sustainability effort, will offer suggestions in regards to sustainability at the park. Mr. Conley indicated the Vo-Tech students will be utilizing a drone to create a model of the development as the project moves forward. A video of the development can be created to be utilized at the park. Mr. Zumpino indicated this project is becoming a catalyst for a lot of unique ways to design and bring key parties together.

Fire Department Cost Recovery Program and ISO program - Ms. Garrison indicated she had been contacted by the Fire Department Cost Recovery to become re-engaged. There is a module that will be in the computer that will be utilized when the State reports are submitted. The module will “grab” the information from the submitted report.

Minutes of Workshop meeting
July 16, 2015

Summer Youth Program - Ms. Garrison indicated she will be meeting with the children to review the rules and regulations and they will begin work on Monday.

Fire Dept. Renovations - Ms. Garrison indicated she has been contacted by the contractor to remove the equipment as work will begin on the floors. She has contacted the Fire Chief to advise.

FEMA Roadway Drainage Project – Mr. Conley indicated the streets are all paved and they are currently working on punch list items. Additional funds may become available through FEMA. Mr. Zumpino indicated the additional \$150,000 grant funds project from DCA for surface repairs has been closed out.

Emergency Generator - Mr. Conley reported the kickoff meeting had been held and currently in the design work process. The quarterly report was filed on July 7, 2015.

Sewer Feasibility Study - Mr. Conley indicated the work on the study will start soon. A meeting was held with DHS on June 3rd to discuss their involvement and concerns. Still awaiting on their feedback. Mr. Zumpino indicated the Mayor had sent a letter to the DHS representative and anticipate feedback within the next week. It is hopeful there will be a consensus. Mr. Zumpino indicated there is a six month window to complete a thorough engineering analysis for connection to the CCMUA's force main within the Borough and looking out sewer in the Borough could occur. The work will be completed between now and December.

F&S Landfill – DEP has recommended \$175,000 funds for further landfill study. There is an ongoing investigation for the use of the escrow funds to offset the funds the Borough has expended. Mr. Zumpino indicated there is an annual fee to the DEP. Mr. Conley indicated looking for ways to offset these costs is important.

Heilprin Avenue Reconstruction - Mr. Conley indicated construction documents have been completed and submitted to DOT. Receipt of bids is due on August 12, 2015.

DeHirsch Avenue Reconstruction - Mr. Conley indicated DOT awarded \$175,000 for reconstruction of DeHirsch from Washington to Heilprin. Funds are insufficient. Mr. Zumpino will search out Discretionary Funds.

CCMUA Notice – Mr. Conley indicated the CCMUA in conjunction with Clean Energy has applied to Pinelands to construct a compressed natural gas facility. It is in Pinelands hands at this time and are in the public notice period. The idea is to provide fuel to public if they run on natural gas and many trucks are now utilizing natural gas. As part of the lease agreement Clean Energy must supply compressed natural gas to the CCMUA for their vehicles.

DEP Recycling Grant - Mr. Zumpino indicated an application has been filed in the amount of \$17,000 for the purchase and installation of recycling receptacles as companions units along Washington and DeHirsch.

Fire House Renovations – Mr. Zumpino indicated the notice to proceed was June 24, 2015 and the contractor is anticipated to have substantial completion within the next 60 days.

Ambulance Building - Mr. Zumpino indicated a modest grant had been received in the amount of \$15,000 matched with \$5,000 from the Borough to make improvements for a food distribution center as well as an emergency services center. The original scope estimate was close to \$50,000. USDA is encouraging the Borough to submit another application for a second phase.

Small Cities Public Hearing - Mr. Zumpino indicated at 6:00 p.m. a hearing was held and in attendance were representatives from the Green Team. Application is being made for \$400,000 for construction of improvements to the Head Start Center. The building is 45 years old and is in need of significant improvements to maintain its integrity and also to make it more functional for the programs to be administered in the building. It is anticipated to be a good and competitive project. A resolution will be presented at the next meeting. The filing date is September 11, 2015.

Minutes of Workshop meeting
July 16, 2015

Green Team – Mr. Zumpino indicated the Borough, five years ago, was first as a Rural Sustainable Community and at the time it was a very significant initiative on the part of the Borough to demonstrate to the State that we were not only making improvements but were trying to do it in a prudent matter that would preserve the unique environment in Woodbine through sustainable efforts. A significant part of that is to have a Green Team that effectively continues that mission. At today’s Green Team meeting that came forth was a request as the Borough pursues regional, state and federal grants that the Green Team have the opportunity to comment in the development of the projects. It enables the Borough to represent to the State that as a sustainable community the Borough deserves to continue their certification as a sustainable community. It is his recommendation to Mayor and Council the Green Team be accepted and permitted to present suggestions on future projects.

Shared Services Agreement - Mr. Zumpino indicated at a recent Freeholder meeting a resolution approved a Shared Services Agreement with the South Jersey Economic Development District for professional planning services in regards to a regional bike path and bike lane system and strategy. Mr. Zumpino indicated the Borough has been pursuing for many years grants to construct and extend out bikeways through the Borough. He had met with Freeholder Morey and the point of the effort is to connect other municipality’s bikeways. The Borough is requesting involvement in the planning.

New Business –

Municipal Alliance Grant Award - \$5,500.00

LEPC Meeting – Dennisville Fire Company #1 – July 13, 2015 – 7:00 p.m.

Pinelands Municipal Officials Orientation – Richard J. Sullivan Center, Pemberton Township – July 30, 2015 – 4:00 p.m. – 7:30 p.m.

Kids Carnival – Lincoln Park – August 8, 2015 – 1:00 p.m. – 5:00 p.m.

On motion of Councilman Benson, seconded by Councilwoman Bennett to adjourn the workshop meeting, unanimously carried.

Respectfully submitted,

Lisa Garrison
Borough Clerk

