

# WOODBINE PORT AUTHORITY

## Meeting Minutes 7/25/2016

**Present:** William Pikolycky, Chairman  
Michael Benson, Board Member  
Cliff Anderson, Board Member  
John Sturm, Board Member  
Kyle Weinberg, Solicitor  
Dennis Yap, DY Consultants  
Wayne Rumble, Airport Maintenance Manager  
Melissa Rodriguez, Secretary

**Absent:** Jeff Doran, Vice-Chairman

**Meeting Called to Order at 5:00 p.m.**

### TOPIC

### DISCUSSION/ACTION

**I. Approval of Minutes 6/27/2016**

Minutes were approved for the meeting held on June 27, 2016 without corrections.

*Motion by:* C. Anderson

*2<sup>nd</sup>:* J. Sturm

*Roll Call:* C. Anderson – Yes

M. Benson – Abstain

J. Doran – Absent

W. Pikolycky – Yes

J. Sturm – Yes

**II. Unfinished Business:**

**A. Review of Grants**

See monthly status report submitted by DY Consultants. The status report was summarized by Dennis Yap and reviewed with the Board.

**B. Delinquent Tenants**

In regards to Mr. Hartley, he has paid up through June. He now owes July 2016. He continues to include the \$45.00 late fee with his payment.

No recent payment has been received from Mr. Roddy. Mr. Weinberg stated that he spoke with Mr. Roddy who agreed to pay \$1,000 by this Friday. Mr. Roddy's agreement requires him to pay \$1000.00 monthly. He has not been consistent with this agreement.

**C. MedTrans Helicopter**

Refer to DY monthly status report.

**D. Airport Insurance Coverage**

The airport's insurance policy is currently being reviewed by the insurance broker to ensure that we have proper coverage (especially in regards to fuel). The Chairman will continue to follow up.

**III. New Business:**

None.

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- IV. Airport Maintenance Report** See report submitted by Wayne Rumble which covers the period of 6/24/2016 through 7/22/2016.
- In regards to Item #9 – DY will contact the surveyor to see if the trees that need to be removed can be identified.
- V. Treasurer's Report** A motion was made and approved to pay WPA invoices as presented by the Treasurer.
- Motion by:* C. Anderson  
*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Absent  
W. Pikolycky – Yes  
J. Sturm – Yes
- VI. Audience Participation** None
- VII. Motion to Adjourn at 5:40 p.m.**
- Motion by:* C. Anderson  
*2<sup>nd</sup>:* J. Sturm  
*Roll Call:* C. Anderson – Yes  
M. Benson – Yes  
J. Doran – Absent  
W. Pikolycky – Yes  
J. Sturm – Yes

***Minutes respectfully submitted by:***

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***Melissa Rodriguez, Secretary***