

**BOROUGH OF WOODBINE  
REGULAR MEETING**

**DECEMBER 17, 2015  
8:00 P.M.**

Mayor Pikolycky called the Regular Meeting to order and read the following statement, "Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act by notifying The Herald on January 20, 2015 and posting a copy of said notice on the Clerk's bulletin board."

Those present were: Mayor Pikolycky; Councilmen Ortiz, Bennett, Perez, Benson and Cruz. Also present were: Richard Tonetta, Borough Solicitor; Bruce Graham, Borough Engineer; and Lisa Garrison, Borough Clerk. Absent: Councilman Murray

Mayor Pikolycky called for the Pledge of Allegiance.

Mayor Pikolycky called for approval of the minutes of December 3, 2015 (workshop & regular). On motion of Councilman Bennett, seconded by Councilman Cruz to approve the minutes of December 3, 2015 as presented, unanimously carried.

Mayor Pikolycky called for the following resolutions:

**RESOLUTION NO. 12-113-2015**

**TRANSFER OF 2015 BUDGET APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A:4-58 provides that appropriation transfers may be made for the budget year of 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, County of Cape May and State of New Jersey that the following transfers be made:

FROM:

Tipping Fees	#5-01- -153-241	\$	3,000.00
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TOTAL . . .		\$	3,000.00
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TO:

Buildings & Grounds Other Expenses	#5-01- -117-271	\$	1,250.00
Engineering Other Expenses	#5-01- -115-271		1,250.00
Postage	#5-01- -191-601		500.00

TOTAL . . . \$ 3,000.00

On motion of Councilwoman Perez, seconded by Councilman Cruz to approve and adopt the foregoing resolution, unanimously carried.

On motion of Councilman Cruz, seconded by Councilman Benson to approve and adopt the following resolution, unanimously carried.

**RESOLUTION NO. 12-114-2015**

**PROVIDING FOR THE INSERTION OF A SPECIAL ITEM  
OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for equal amount:

Section 1.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodbine, County of Cape May, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$8,000.00, which item is now available as a revenue from the New Jersey Department of Community Affairs.

Section 2.

**BE IT FURTHER RESOLVED** that a like sum of \$8,000.00 is hereby appropriated under the caption of Small Cities 2015 Fire Station Rehabilitation.

**BE IT FURTHER RESOLVED** that two copies of the required certification, together with supporting documentation, be filed in the office of the Director of Government Services for his certification.

**RESOLUTION NO. 12-115-2015**

**TRANSFER OF PROPERTY TAXES FOR 2015**

**WHEREAS**, the Tax Collector of the Borough of Woodbine has reviewed the overpayment and delinquent tax list for the year 2015; and

**WHEREAS**, an overpayment has been created on the below listed; and

**WHEREAS**, the Tax Collector of the Borough of Woodbine has determined that said overpayments should be transferred appropriately which will create a zero balance on the account for the year 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, in the County of Cape May and State of New Jersey, that the following amounts be transferred accordingly.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>
22	4	Harris, Morris B Jr.	\$ 79.82
24	3	Carroll, Leonard R. & Susan A	\$1,387.06
90	12.01 CCC16	Ilczuk, Robert	\$ 30.20
90	12.01 CCC40	Gielda, Helen	\$ 75.21
110	4	Wolford, James	\$ 867.50
112	3 C-002	Ameye, Richard C Jr. & Denise	\$ 104.64
112	3 C-107	Romano, Mary	6.25

On motion of Councilman Benson, seconded by Councilman Ortiz to approve and adopt the foregoing resolution, unanimously carried.

On motion of Councilman Cruz, seconded by Councilwoman Perez to approve and adopt the following resolution, unanimously carried.

#### **RESOLUTION NO. 12-116-2015**

#### **APPROVAL OF CHANGE ORDER NOS. 2 & 3 REROOFING OF THE WOODBINE FIRE HOUSE**

**WHEREAS**, Capri Construction, Co., Inc. of Vineland, New Jersey was previously awarded a contract in the amount of \$310,585.00 for the project known as Reroofing of the Woodbine Fire House which was thereafter amended by Changer Order No. 1 increasing the contract amount to \$351,632.62; and

**WHEREAS**, during the course of work on the project it was determined that certain revisions were necessary to the lighting and the crown molding; and

**WHEREAS**, said revisions to the lighting are shown on Change Order No. 2 and the revisions to the crown molding are shown on Change Order No. 3 increasing the contract amount by \$3,384.00 and making the total amended contract amount \$355,016.62; and

**WHEREAS**, the necessary funds for this contract modification are available through the previously approved NJDCA Small Cities Public Facilities Grant; and

**WHEREAS**, John J. McQuilkin, Project Architect of McKernan Architects recommends approval of said Change Order Nos.2 & 3.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodbine, that Change Order Nos. 2 & 3 for the Reroofing of the Woodbine Fire House in the amount of \$3,384.00 are hereby approved, subject to concurrence with the said approval by the New Jersey Department of Community Affairs.

Unfinished Business:

ACMJIF Elected Officials Liability Seminar - February 10, 2016 – Merighi’s Savoy Inn, Vineland – 5:30 p.m.

New Business:

Swearing-In Ceremony – January 3, 2016 – 2:00 p.m.

Mayor Pikolycky announced the following:

Additional funding in the amount of \$8,000 was received from DCA to complete the Fire House Renovation project.

ISO rating increased by one (1) point. Hopefully this will amount to a savings for the homeowners.

MUA has submitted a pre-application for \$4 million which consists of four (4) components. The first will concentrate on facility plan upgrades with the other components consisting of water main extensions. Mr. Graham indicated the plant had been built 40 years ago and needs maintenance.

Single Stream Recycling- Correspondence had been received from the County MUA in regards to plastic grocery bags being utilized to place recyclables in. The County has indicated that this is not acceptable and the public needs to be made aware.

Tax Sale - Ms. Garrison indicated the tax sale will be held on January 4, 2016 at 10:00 am. The initial list had been generated on November 16, 2015 and consisted of 257 properties. Currently there are 77 properties remaining.

County Awarded a contract to Stantech Traffic Engineers for Phase III. It seems that Phase I, which was the Woodbine phase, has been skipped over.

Committee Reports:

**PUBLIC WORKS/BUILDINGS & GROUNDS:** Chairman Bennett reported leaf pickup is still continuing and the equipment is being made ready for winter. A new salt spreader has been purchased. Chairman Bennett further reported the Green Team had achieved a Bronze Level re-certification. Chairman Bennett thanked Ms. Garrison for her work and also thanked each Green Team member individually.

HEALTH, EDUCATION & HUMAN SERVICES: Chairman Benson reported the PARC test results have been received and the school is now moving ahead on this year's test preparations.

PUBLIC SAFETY & COURTS: Chairman Cruz reported the Woodbine Fire Company is currently working on a joint grant submission with Dennis Township for SCBAs. Woodbine will be the lead agency. Chairman Cruz also reported the Recreation Commission's Sixer's Night Out will be held on January 16, 2016. There are a limited amount of tickets still available for the public.

COMMUNITY AFFAIRS & GRANTS: Chairman Ortiz had nothing to report at this time.

PROPERTY & SMALL BUSINESS: Chairman Murray was absent.

REVENUE & FINANCE: Chairwoman Perez had nothing to report at this time.

Engineers Report:

Mr. Graham reported on the following:

Sewer Feasibility Study - currently concentrating on the cost analysis of the various systems.

TWT meeting - remediation projects had been discussed. The Hat Site application had been submitted and reviewed by the DEP. Anticipating formal approvals to be announce during the 1<sup>st</sup> quarter of 2016. At the Landfill Site monitoring wells are being installed.

Open Space Project - A draft report had been received and currently expecting the final report shortly. Will be contacting the Vo-Tech to ascertain the status of the drafting portion.

Heilprin Avenue Project is substantially complete. Pavement test cores have been ordered. Completion is anticipated sometime in January or February.

Drainage Project - Punchlist items remain to be completed. The project must be closed out by the end of January.

South Jersey Gas meeting was held with representatives to discuss the condition of the restoration work.

Solicitors Report:

Mr. Tonetta reported on the following:

Rutkowski bankruptcy - A court order had been received lifting the stay of bankruptcy allowing it to be placed into the tax sale. Mr. Tonetta indicated he had been advised that Mrs. Rutkowski will be bidding on the gas station property at tax sale. Ms. Garrison expressed her concern regarding a party of interest bidding on the property and requested Mr. Tonetta provide correspondence indicating that she could bid on the property as a party of interest.

COAH - A meeting had been held between Mr. Tonetta, Triad Associates and Tiffany Cuvillo. Mr. Tonetta updated Council on the status of the litigation. A meeting will be held with the Judge.

Burzichelli Bill - Mr. Tonetta advised Council of Senator Burzichelli's bill which would permit municipalities to inspect rental units more than just for a change in tenancy.

Payment of Bills - On motion of Councilman Benson, seconded by Councilman Cruz to approve bills for payment, unanimously carried.

Public Comment: None

Adjournment: On motion of Councilwoman Perez, seconded by Councilman Ortiz to adjourn, unanimously carried.

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Respectfully submitted,

Lisa Garrison  
Borough Clerk