

**BOROUGH OF WOODBINE  
COUNTY OF CAPE MAY**

**ORDINANCE NO. 564-2017**

**AN ORDINANCE CREATING THE MUNICIPAL AIRPORT  
UTILITIES DEPARTMENT OF THE BOROUGH OF  
WOODBINE**

**WHEREAS**, the Borough of Woodbine has determined that it is in the best interests of its residents and tenants and customers of the Woodbine Port Authority (Authority) to dissolve the Authority and merge the duties and responsibilities thereof into a newly formulated Department of the Borough of Woodbine, subject to approval of the Local Finance Board of the State of New Jersey; and

**WHEREAS**, Borough Council intends upon outlining aspects of the operation of the Department herein.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council as follows:

**I CREATION OF THE MUNICIPAL AIRPORT UTILITIES DEPARTMENT**

There shall be created within the Borough of Woodbine the Municipal Airport Utilities Department which shall, subject to approval of the Local Finance Board of the State of New Jersey and State Aviation Commissioner. It is found to be in the public interest and to be the policy of the State to foster and promote the welfare of the citizens thereof by the proper establishment and development of airport facilities of the State. The Airport Utility shall be operated as a self-liquidating utility and charges for such services shall be imposed upon users thereof. The revenues derived therefrom shall be dedicated to the purpose of the service as a self-liquidating utility.

**II OPERATION OF THE AIRPORT UTILITY**

**A. Airport Manager.** The operation of the Airport shall be managed by the Airport Manager. The Airport Manager shall be an employee of the Borough from the schedule of the classified positions and applicable salary ordinances in the Civil Service of the Borough.

**B. Duties of Airport Manager.** The duties and responsibilities of the Airport Manager shall include but not be limited to physical maintenance of the land, buildings and other improvements of the Airport, security and safety of the tenants, passengers and the general public and to interpret regulations of the Federal Aviation Administration. The Airport Manager shall also assist in the negotiation of any and all contracts, leases and other agreements for the proper operation of the Airport. The Airport Manager shall report directly to the Mayor and Council Member assigned to that Department.

**C. Staff.** There shall be assigned to the Department staff necessary to carry out the functions of the Airport.

**D. Annual Report.** The Airport Manager shall file an annual report with the Mayor and the Borough Clerk, which contains the following information: The status of all leases with the Airport, including date of termination, any and all accidents which may have occurred at the Airport, any other information which shall be requested by the Mayor and /or governing body

**BE IT FURTHER ORDAINED** that all Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, are and the same are hereby repealed.

This Ordinance shall take effect immediately upon final passage and publication as provided by law.

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**WILLIAM PIKOLYCKY, MAYOR**

**ATTEST:**

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**LISA GARRISON, CLERK**

**INTRODUCED: FEBRUARY 2, 2017**

**ADPOTED: FEBRUARY 16, 2017**