

**BOROUGH OF WOODBINE
APPLICATION FOR ZONING PERMIT**

Date: _____

1. Applicant's Name: _____

Address: _____

Phone #: _____ Fax # _____ Email Address: _____

2. Owner's Name: _____

Address: _____

Phone #: _____ Fax # _____ Email Address: _____

3. Property Location: Block#: _____ Lot#: _____

Address: _____

4. Zoning District: _____

5. Site Information:

Existing Use _____ New Use _____

Existing Building Area _____ New Building Area _____

Existing % of lot coverage _____ New % of lot coverage _____

6. Proposed Building Setbacks: Front _____ Rear _____
Side _____

7. Brief Description of proposed structure or use: _____

8. Attach one (1) paper copy and one (1) electronic (pdf) copy of the following items with the application:
Tax Map Sheet; Survey; Plot Plan; Detailed Drawing of structure; Prior Planning/Zoning Board Approvals; Proof of Payment of Taxes and Assessments

Applications submitted without the above items in both paper and electronic (email) format will be deemed incomplete and will not be reviewed. Email: Monsy@boroughofwoodbine.net

9. Return application to:

**Woodbine Land Use Office
Borough of Woodbine
501 Washington Avenue
Woodbine, NJ 08270**

10. Signature of applicant: _____

11. Signature of Owner (if different that applicant): _____

12. Permit Application Fee: A. Residential \$50.00 Check #: _____
B. Commercial/industrial \$50.00 Check #: _____
C. Resubmission Fee \$50.00 Check #: _____

FOR OFFICE USE ONLY

Date application received: _____ Date application complete: _____

____ Approved Signature of Zoning Officer: _____ Date: _____

____ Denied Signature of Zoning Officer: _____ Date: _____

(See attached checklist for reasons for denial, if applicable)

NOTICE TO APPLICANTS & OWNERS:

ISSUANCE OF A ZONING PERMIT DOES NOT CONSTITUTE APPROVAL TO CONSTRUCT. APPLICANTS/OWNERS MUST STILL OBTAIN ANY REQUIRED BUILDING PERMITS OR OTHER REQUIRED APPROVALS PRIOR TO START OF ANY WORK.

CHECKLIST
APPLICATION FOR ZONING PERMIT
BOROUGH OF WOODBINE

Applicant: _____
Block: _____ **Lot:** _____

<u>Item</u>	<u>Complies</u>	<u>Does Not Comply</u>	<u>Not Applicable</u>
Completed application form signed by the applicant and the owner of record (all blanks must be filled in)	_____	_____	_____
Application fee (payable to the Borough of Woodbine)	_____	_____	_____
Copy of the tax map sheet that references the property	_____	_____	_____
Survey of property showing current conditions	_____	_____	_____
Plot plan showing the shape, location and dimensions of all proposed buildings and structures as well as their exact relation to lot and street lines.	_____	_____	_____
Detailed Drawing of proposed structure	_____	_____	_____
Prior Planning/Zoning Board approvals	_____	_____	_____
Proof of Payment of Taxes/Assessments	_____	_____	_____

Review Comments: