REG-38a SEP 17

Payment Type: ☐ Cash ☐ M/O ☐ Check ☐ Waived Amount: \$

APPLICATION FOR A GENEALOGICAL CERTIFICATION OR CERTIFIED COPY OF A VITAL RECORD

☐ ID Viewed Processed By:

Certified Copy		Requestor's Relationship to Person on Record (proof is		Requestor's Signature				
Certified Copy for a	an Apostille Seal	required for cer	tified copy)					
☐ Certification	Certification				Date of Request / /			
Name of Requestor					R	easons for Request		
First		Middle				Genealogy		
Last						Dual Citizenship		
Current Mailing Addre	SS (must match address	on ID)				Estate Matters Other:		
Street			Zip Code			_		
City		State						
Email Address	_		Daytime Phone	Number				
	@ 	•	()	-				
BIRTH (OVER 80	YEARS AGO)		P11 2 2 13 10 2 1 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					
Child's Name at Birth	First		Middle		Last			
No. Requested Copies	Place of Birth (opt	ional)			County	Date of Birth / Years (to search)		
	City		State					
Name of Child's Paren	ts (name given at birth o	or on birth certifica	nte / Maiden Name) (o	ptional)				
Parent A First		Middle			Last			
Parent B First		Middle			Last			
If Child's name was ch	anged:							
New Name	C	escribe Change						
MARRIAGE (OVE	R 50 YEARS AGO)			f				
No. Requested Copies	Place of Event (op	tional)			County	Event Date / Years (to search)		
	City		State					
Name of Spouses (name	given at birth or on birt	h certificate / Mai	den Name) (optional)					
Spouse A First		Middle			Last			
Spouse B First		Middle			Last			
DEATH (OVER 40	YEARS AGO)							
Name of Decedent	First	N	1iddle		Las	t		
No. Requested Copies	Place of Death (op	ntional)			County	Date of Death / Years (to search)		
	City		State		•			
Name of Decedent's Pa	arents (name given at	birth or on birth ce	rtificate / Maiden Nar	ne) (optioi	nal)			
Name of Decedent's Parent A First	arents (name given at	birth or on birth ce Middle	rtificate / Maiden Nar	ne) (option	nal) Last			
	 arents (name given at		rtificate / Maiden Nar	ne) (option				
Parent A First Parent B First		Middle	_		Last Last	Proof of Relationship		
Parent A First Parent B First Have you enclosed an	nd completed all	Middle	Completed A		Last Last	Proof of Relationship		
Parent A First	nd completed all	Middle	_		Last Last on	Acceptable Forms of ID		
Parent A First Parent B First Have you enclosed an	nd completed all	Middle	Completed A		Last Last on	· ·		
Parent A First Parent B First Have you enclosed an	nd completed all	Middle	Completed A	pplicatio	Last Last on	Acceptable Forms of ID		

INSTRUCTIONS FOR APPLICATION **OBTAINING COPY OF GENEALOGICAL VITAL RECORDS**

- Genealogical Records are birth occurring more than 80 years ago (unless the individual is still living), marriages occurring more than 50 years ago and deaths occurring more than 40 years ago.
- Certified copies have the raised seal of the office issuing the record and are always issued on State of New Jersey safety paper. Certified copies may be used to establish identity and are legal documents.
- Certifications are issued on plain paper with no seal and clearly indicate they are not valid for establishing identity or for legal purposes. Certifications are generally useful for genealogy. Certifications of death records do not contain the Social Security Number or the Cause of Death medical terminology.
- Apostille Seal An Apostille Seal is an additional seal required for certain certified records that will be presented to a foreign government that is a member of the Hague Treaty. The seal is often required on documents for international adoptions or establishing dual citizenship. Contact the consulate of the country involved to determine if you need an Apostille Seal.

To get an Apostille Seal, first obtain a certified copy of the vital record from the State Office of Vital Statistics and Registry by checking the Apostille Seal box on the application. You will receive a certified copy of the vital record issued by the State Office of Vital Statistics and Registry. You must forward this document to the New Jersey Department of Treasury, which issues the Apostille Seal. Additional information is available at: (http://www.state.nj.us/treasury/revenue/apostilles.shtml)

Applications for a certification or certified copy of a Genealogical record require the applicant to provide a completed application, valid proof of identity¹, payment of the fee² and if requesting a certified copy, proof that establishes you are:

- the subject's parent, legal guardian or legal representative;
- the subject's spouse/civil union partner, domestic partner; child, grandchild or sibling, if of legal age;
- a state or federal agency for official purposes, or
- requesting pursuant to a court order.

All genealogy applications must be filed by mail and require the applicant to provide copies of the above documents.

NOTE: ALL items not marked as optional are required.

Location Address:	Hours of Operation:
Borough of Woodbine Vital Statistics and Registry 501 Washington Avenue Woodbine, NJ 08270	9:00 AM - 3:30 PM Monday - Friday
Mailing Address:	Fees:
Borough of Woobine Vital Statistics and Registry 501 Washington Avenue Woodbine, NJ 08270	Certified Copies\$10.00

Valid photo driver's license or photo non-driver's license with current address OR valid driver's license without photo and an alternate form of ID with current address OR two alternate forms of ID, one of which must show the current address. Alternate forms of ID are: Vehicle registration, vehicle insurance card, voter registration, US/Foreign passport, Permanent Resident Card (green card), Immigrant Visa, Federal/State ID, county ID, School ID, utility bill (within the previous 90 days), bank state (within previous 90 days) or W-2 for current or previous year. Requests for records to be mailed to an address other than that which appears on the requestor's ID must be accompanied by a notarized letter which includes: A) the alternate address, and B) a written request to mail records to this alternate address.

APPLICATION FOR A <u>NON-GENEALOGICAL</u> CERTIFICATION OR CERTIFIED COPY OF VITAL RECORD

Certified Copy		1	equestor's Relationship to erson on Record	Re	questor's S	ignature		
Certified Copy for a	n Apostille Seal	1	roof is required for certified copy,)				
☐ Certification			Da	te (of request)) / /	,		
Name of Requestor					Reasons for Request			
First		Passport						
Last					☐ Driver's License ☐ School / Sports			
Current Mailing Addres	7	Veterans' Benefits						
Street					Social Security Card / Benefits Medicare			
City State			Zip Code		☐ Welfare , ☐ Other:	/ Disability		
Email Address		Daytime Phone Number			_ other.			
	@ . ()		-					
BIRTH						65 - 10 - 10 - 10 - 10 - 10 - 10 - 10 - 1	4	
Child's Name at Birth	First		Middle		Last			
No. Requested Copies	Place of Birth			Count	У	Date of Birth		
	City		State			/	/	
Name of Child's Parents (name given at birth or on birth certificate / Maiden Name)								
Parent A First		Middle			Last			
Parent B First Middle Last						And the same of the same		
If Child's name was changed:								
			Describe Change					
New Name			Describe Change					
New Name MARRIAGE		CIVIL	Describe Change UNION			PARTNERSHIP		
New Name	Place of Event	CIVIL	UNION	Count		Date of Event		
MARRIAGE No. Requested Copies	Place of Event City		UNION State			1 2 2 2 2 2	/	
New Name MARRIAGE No. Requested Copies Name of Spouses (name	Place of Event	ate / M	UNION State Taiden Name)		У	Date of Event	/	
MARRIAGE No. Requested Copies	Place of Event City		UNION State laiden Name)			Date of Event	/	
MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First	Place of Event City	ate / M Middle	UNION State laiden Name)		Y Last	Date of Event	/	
MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First	Place of Event City	ate / M Middle	UNION State laiden Name)		Y Last	Date of Event	/	
New Name MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First	Place of Event City	ate / M	UNION State laiden Name)		Y Last	Date of Event	/	
New Name MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH	Place of Event City given at birth or on birth certification First Place of Death	ate / M	UNION State Vaiden Name) Middle		Last Last Last	Date of Event		
MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH Name of Decedent No. Requested Copies	Place of Event City given at birth or on birth certification First Place of Death City	ate / M Middle Middle	UNION State laiden Name) e Middle State	Count	Last Last Last	Date of Event	/	
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MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH Name of Decedent No. Requested Copies Name of Decedent's Parent A First	Place of Event City given at birth or on birth certification First Place of Death City Irents (name given at birth or o	ate / M Middle Middle	UNION State laiden Name) e Middle State	Count	Last Last Last	Date of Event	/	
MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH Name of Decedent No. Requested Copies Name of Decedent's Pa	Place of Event City given at birth or on birth certification First Place of Death City Irents (name given at birth or o	ate / M Middle Middle	UNION State laiden Name) e Middle State	Count	Last Last Last	Date of Event	/	
MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH Name of Decedent No. Requested Copies Name of Decedent's Parent A First Parent B First	Place of Event City given at birth or on birth certification First Place of Death City Irents (name given at birth or o	ate / M Middle Middle n birth Middle	State Taiden Name) Middle State Certificate / Maiden Name)	Count	Last Last Y Last Last Last Last	Date of Event / Date of Death /	/	
MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH Name of Decedent No. Requested Copies Name of Decedent's Parent A First	Place of Event City given at birth or on birth certificate First Place of Death City rents (name given at birth or o	ate / M Middle Middle n birth Middle	State laiden Name) Middle State certificate / Maiden Name)	Count	Last Last Y Last Last Last Last Last Last Last	Date of Event / Date of Death / of Relationship		
MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH Name of Decedent No. Requested Copies Name of Decedent's Parent A First Parent B First Have you enclosed an	Place of Event City given at birth or on birth certificate First Place of Death City rents (name given at birth or o	ate / M Middle Middle n birth Middle	State Taiden Name) Middle State Certificate / Maiden Name)	Count	Last Last Y Last Last Proof Accepi	Date of Event / Date of Death /		
MARRIAGE No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH Name of Decedent No. Requested Copies Name of Decedent's Parent A First Parent B First Have you enclosed an	Place of Event City given at birth or on birth certificate First Place of Death City rents (name given at birth or o	ate / M Middle Middle n birth Middle	State laiden Name) Middle State certificate / Maiden Name)	Count	Last Last Y Last Last Proof Accepi	Date of Event / Date of Death / of Relationship table Forms of ID		

INSTRUCTIONS FOR OBTAINING A COPY OF NON-GENEALOGICAL VITAL RECORDS

- Non-Genealogical Records are births occurring within the last 80 years or if the individual is still living, marriages occurring within the last 50 years, deaths occurring within the last 40 years and all civil union and domestic partnership records.
- Certified Copies have the raised seal of the office issuing the record and are always issued on State of New Jersey safety
 paper. Certified copies may be used to establish identity and are legal documents.
- Certifications are issued on plain paper with no seal and clearly indicate they are not valid for establishing identity or for legal purposes. Certifications are generally useful for genealogy. Certifications of death records do not contain the Social Security Number or the Cause of Death medical terminology.
- Apostille Seal An Apostille Seal is an additional seal required for certain certified records that will be presented to a foreign
 government that is a member of the Hague Treaty. The seal is often required on documents for international adoptions or
 establishing dual citizenship. Contact the consulate of the country involved to determine if you need an Apostille Seal.

An Apostille Seal can only be obtained by first requesting certified copy of the vital record from the State Office of Vital Statistics and Registry. You would then forward this document to the New Jersey Department of Treasury, which issues the Apostille Seal. Additional information is available at: http://www.state.nj.us/treasury/revenue/apostilles.shtml.

Applications for a certification or certified copy of a **Non-Genealogical** record **require** the applicant to provide a completed application, valid proof of identity¹, payment of the fee and, if requesting a certified copy, proof that establishes you are:

- the subject of the record;
- o the subject's parent, legal guardian or legal representative;
- o the subject's spouse/civil union partner, domestic partner, child, grandchild or sibling, if of legal age;
- o a state or federal agency for official purposes; or
- o requesting pursuant to a court order.

To request a certified copy of a <u>Certificate of Birth Resulting in Stillbirth</u>, use form REG-68, which is available on the New Jersey Department of Health website at: http://nj.gov/health/vital/registration-vital/stillbirth/.

Location Address:	Hours of Operation:
Borough of Woodbine Vital Statistics and Registry 501 Washington Avenue Woodbine, NJ 08270	8:30 AM - 9:00 PM Monday - Friday
Mailing Address:	Fees:
Borough of Woodbine Vital Statistics and Registry 501 Washington Avenue Woodbine, NJ 08270	Certified Copies\$10.00

Valid photo driver's license or photo non-driver's license with current address **OR** valid driver's license without photo and an alternate form of ID with current address **OR** two (2) alternate forms of ID, one of which must show the current address. Alternate forms of ID are: vehicle registration, vehicle insurance card, voter registration, US/foreign passport, permanent resident card (green card), Immigrant Visa, Federal/State ID, county ID, school ID, utility bill (within the previous 90 days), bank statement (within previous 90 days) or W-2 for current or previous year. Requests for records to be mailed to an address other than that which appears on the requestor's ID must be accompanied by a notarized letter which includes A) the alternate address, and B) a written request to mail records to this alternate address.